

Important Start Dates for User Program Activities

April 1, 2021: Began accepting **Service/Sample Requests** for **non-proprietary** characterization and modeling work (no synthesis)

June 15, 2021: Began accepting synthesis facility **Service/Sample Requests** for **non-proprietary** work

July 1, 2021: Began accepting **Project Proposals** for **non-proprietary work** (no external review yet)

February 1, 2022: Began requiring a scope of work (not yet standardized) or a project summary for submissions

March 1, 2022: Began accepting **proprietary and/or international requests** using signed international/ proprietary agreement at both VT and UGA

April 1, 2022: Began conducting **External reviews** for local and external proposal-based submissions

September 15, 2022: Began requiring PA-signed SOW for all Service/Sample Requests

September 15, 2022: Began requiring **Internal review** for all in-house, proposal-based projects

November 11, 2022: Began requiring the user to sign a final project proposal.

November 17, 2022: In-house(only), proposal-based projects can have the same PI and PA. **Internal reviewers** cannot be PI or PA. Agreement that only PA is primary contact/communicator for user.

December 9, 2022: Begin requiring signature of user on all completed Final Service Reports.

September 18, 2023: Added cost estimate content to **Service/Sample Request SOW** and **Project Proposal TEMPLATES**, including FLSI language regarding VT fees. Added dates to all website documents and downloads to help PAs make sure they are using current templates.